



Meeting Minutes

City Center Parking Ramp
 500 Block
 South Front Street
 Mankato, MN 56002

Project # 2188
 Tel: Fax:

Construction Meeting Meeting 13 **3/12/2014**

Location	Start	End	Purpose	Prepared By	Company
Knutson Job site Meeting	09:00 AM	10:00 AM	Job site coordination and review of open issues and schedule	Michael Johnson	Knutson Construction
Next Meeting	Next Time	Next Location	General Notes		
3/19/2014	09:00 AM	Knutson Job site Meeting			

Attended By	Non-Attendees
Braun Intertec - Becky McCarty	CharTel, Inc. - Brian Oviatt
Met-Con Construction, Inc. - Bob Ozmun	I&S Group, Inc. - Chuck Brandel
Master Electric Co., Inc. - Chuck Born	Walker Parking Consultants - Darwin Muzzy
Cemstone Products Company - Denver O' Brien	City of Mankato - Jeff Johnson
Knutson Construction - Derek O'Connor	Kunkel Electric, Inc. - Jeff Kunkel
BCM Grading- Excavating - Jeff Coon	Met-Con Construction, Inc. - Jim Roush
Alliance Contracting, Inc. - Jeremy Brown	Tailwind Group - Kelly Mayo
I&S Group, Inc. - Justin Steffl	Tailwind Group - Kyle Smith
Knutson Construction - Chris Holtz	Tailwind Group - Michael Sather
Knutson Construction - Michael Johnson	Kunkel Electric, Inc. - Mike Kunkel
City of Mankato - Michael McCarty	City of Mankato - Paul Vogel
Enventis HTCO - Mike Holmin	Gage Brothers Concrete Products Incorporated - Rob Walrath
BCM Grading- Excavating - Scott Parker	Walker Parking Consultants - Scott Froemming
Schwicker Company - Scott St. Pierre	Xcel Energy - Tim Carriereau
City of Mankato - Tom Fournier	Gresser - Tyler Dreyer

Item	Meeting Item Description	Resp	Due Date
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General Business

Old Business

- 001-001** General Safety items were discussed:
- Hard hats & vests are required on site at all times
 - Flag men are required for all deliveries
 - visitors need to check into the job site trailer before entering the site
- 12/11/13: Knutson now has safety vests and hard hats in the job site trailer.
- 1/22/14: Knutson would like everyone to watch out for ice when walking around the job site.
- 2/12/14: When unloading material / equipment, please be mindful of pedestrians.
- Also, monitor parking & make sure construction personal are not parking in Pub 500's lot.

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	3/12/14: Knutson will make sure that the Front St. sidewalk gets shoveled.		
001-003	<p>Parking:</p> <ul style="list-style-type: none"> - There is no parking on site for contractors and contractor employees can not park in the down town parking ramp. 		
	<p>1/22/14: The City informed everyone that the parking lot across the road is off limits to construction personal.</p> <ul style="list-style-type: none"> -It will be two hour parking. 		
002-005	<p>See Minutes #9 for past discussion.</p> <p>2/5 - Demo is going good & should be complete in 2 weeks.</p> <ul style="list-style-type: none"> -We need to review the back corner of Paglizi be fore we can complete demo in this area. -The footing is exposed by Pub 500. <p>2/12/14: BCM now has all the demolition complete expect the buildings S.O.G.</p> <ul style="list-style-type: none"> -BCM would like to wait to take the slabs out for frost reasons. -Knutson discussed saw cutting the slab that runs along Pagliai's wall to minimize vibration during slab removal. -Knutson has a proposal for Pub 500's North East Wall and would like to review it with Justin after the project meeting. -We will hold off a week on the slab removal <p>2/19/14: I&S has issued SI#3 which deals with grouting the bearing plates on the NE corner of Pagliai's wall, and adding a CMU pier to support the NW corner of Pagliai's. Knutson will seek pricing and proceed accordingly.</p> <p>3/5/14: Gresser is onsite to construct the masonry pier for Pagliai's wall.</p> <ul style="list-style-type: none"> -I&S confirmed that the planter that were scheduled for the walkway are not going in. -Knutson will run wall to the bottom. -The city would like a panel at the bottom of the wall so it doesn't get beat up during snow removal. -I&S is working with Pagliai's on selecting a finish for the wall. <p>3/12/14: Gresser has completed the structural CMU pier on Pagliai's wall.</p> <ul style="list-style-type: none"> -Knutson has directed Gresser to fix up the masonry brick ledge that runs along Pagliai's building. -Knutson would like to discuss different options for waterproofing with Justin after the project meeting. 		
002-009	<p>Knutson discussed different options with Paglias about adding temporary insulation to the demising wall.</p> <ul style="list-style-type: none"> -Jim is working on different options for adding a "face lift" to his building. <p>See Meeting minutes #9 for past discussions</p> <p>Post Meeting Note: I&S will come up with a design to temporally seal off the wall and provide structural support.</p> <p>1/29/14: Knutson has priced up a steal stud/insulation/plywood system for Pagliai's North Wall, and will discuss with the city after the project meeting.</p> <p>2/5/14: Knutson, The City, and Justin will have a meeting with Jim after the project meeting.</p> <p>POST Meeting Note: Jim agrees to the steel stud / insulation / Plywood Tyvek design that I&S presented.</p> <ul style="list-style-type: none"> -Knutson will proceed accordingly. <p>2/12/14: Knutson will start steel stud framing next week.</p> <ul style="list-style-type: none"> -Knutson would like to review the planter area with Justin after the project meeting. -Knutson proposes eliminating the planters and bringing the wall all the way down the steps to the sidewalk at alley level. 		

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	-Knutson will get pricing on brick installation		
	2/19/14: Knutson will start steel stud framing tomorrow. -Justin informs Knutson that they are working on facade / ADA restroom options with Pagliai's.		
	2/26/14: Chris is hopefully going to start framing on the wall next week, the weather has been too cold.		
	3/5/14: Knutson is starting to construct the wall today. ITEM CLOSED		
003-008	Knutson needs some information on the soils below pub 500 to determine how to hold the soil in place. -Braun & I & S are working on this.		
	See Meeting minutes #9 for past discussions		
	2/5/14: Now the at the East side of Pub 500's footing, Knutson will contact LH Bolduc to see if they have any ideas. -Justin states that the soil point loads will be to extreme to put a grade beam across. -Knutson will also follow up with Atlas for different options. -BCM needs to get material piled next to pub 500 foundation wall.		
	2/12/14: Knutson will review Atlas's proposal after the project meeting.		
	2/19/14: Knutson had Atlas's Superintendent onsite Monday to perform a site investigation. -Atlas thinks that the soil nail & steel plate option might not work due to the sandy fill. -Atlas has proposed using steel mesh with Shockcrete. -Chris will send Atlas pictures once the NE corner of Pub 500's foundation is exposed.		
	2/26/14: Knutson is seeking a sodium solidification / concrete grout option for holding the fill back at pub 500.		
	3/3/14: Knutson is working with Atlas & DDC and will determine which option is better for the soil solidification.		
	3/12/14: Knutson is seeking a quote for under pinning of the pub 500 wall.		
005-001	Scott from BCM has been monitoring the building cracks on Pagliai's, Scott has noted several areas were the cracks are opening up.		
	1/22/14: Braun has installed crack monitor on the West side of Pagliai's.		
	1/29/14: Due to the cold weather not much activity has taken place.		
	2/5/14: No major cracks have been spotted.		
	2/12/14: Braun has not had a chance to check on the crack monitors yet.		
	2/19/14: Becky glanced at the monitors and did not notice a change. -Chris would like to see the monitors left in place until the S.O.G is 100% removed.		
	2/26/14: Becky checked the crack monitors last week after the project meeting. -Becky states that the monitors have not moved. -I&S would like documentation from Braun stating that the monitors have been checked and there has not been movement.		
	3/12/14: Braun will leave the monitors up for the duration of the project.		
007-002	Eventis has a buried cable that runs from Miller Motors - Pub 500 that will need to be exposed and protected. -Eventis will need a two day notice before the building is scheduled to come down,		

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	so they can move their cable.		
	1/29/14: Eventis will run a new communication cable through Pub 500 foundation wall. -We will have a difficult time trying to expose & save the conduit with the frozen ground so a new cable will be installed.		
	2/5/14: If the weather cooperates Eventis will be onsite tomorrow to start the work. -Knutson suggests that it could be easier to drill a new hole in lieu of trying to expose and protect the pipe. -We need to look at the cost of the new cable & who is responsible for it.		
	2/12/14: Eventis states that the back box to Pub 500 is Temped in. -Eventis states the estimate is going to be the final bill amount owed.		
	2/19/14: Mike from Eventis states that the estimate is not the final billing amount, a final bill will be submitted accordingly.		
	3/5/14: Last week pub 500 lost power for a few hours. -Power is completely switched over and is now on permanent power.		
	3/12/14: Once the ground thaws out, the pedestal for pub 500 will need to be moved. -Pub 500 will loose several parking spaces so BCM can cut the correct slope in. -Knutson has the instrument onsite, layout for the ramp will start on Friday.		
009-001	Knutson will sit down and figure out footing start dates and send out and update to everyone.		
	2/26/14: Knutson is hoping to start the footings around the week of the 10th.		
	3/5/14: Knutson has a ground thaw unit over the shared pile caps.		
009-005	Foundations for the 7 story building will start next week.		
	2/19/14: Met-Con is currently working on forming the basement area of the office building.		
	3/5/14: Met-Con is starting to form the basement area this week.		
	3/12/14: Met-Con is working on the foundations.		
010-001	Knutson would like I&S to check on the status of the rebar & precast drawings that have been submitted.		
	2/19/14: I&S has returned the precast and footing shops. -The precast contractor will revise and resubmit. -Justin will follow up on the status of the rebar column shop drawings.		
	2/26/14: Knutson will review column rebar lengths per Darwin's summary sheet.		
	3/5/14: Knutson will check on wall reinforcing.		
	Post Meeting Note: Wall reinforcing shop drawings have been submitted.		
	3/12/14: The column shop drawings have been returned to the supplier.		
	Post Meeting Note: Structural precast has been resubmitted and approved.		
010-005	I&S states that the developer for the Front St. building has informed him of a change of tenants. -I&S states that this could affect the size of the electrical room.		
	2/26/14: The electrical engineer will increase the size of the electrical room.		
	3/5/14: I&S is trying to set up a meeting next week to determine the size of the electrical room. -Last week I&S / Knutson met with the City and determined that a 6'x10' masonry		

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	room will be constructed to house the IT Equipment. -The main electrical distribution for the ramp will still come from the multi use basement.		
	3/12/14: I&S has submitted the preliminary drawings to the city for approval & input.		
012-001	BCM states that demo around Pagliai's is complete.		
	3/5/14: Only the S.O.G is left to remove.		
	3/12/14: BCM will remove concrete later this week / early next week. -Soils will follow after the concrete is removed, best guess is 2 weeks. -BCM will start removing the contaminated soil for the shared pile caps at the end of the week.		

New Business

- 013-001 Tom would like to walkthrough the design of the parking ramp with Knutson after next week's project meeting.

Post Meeting Note: Knutson, I&S, and Tom discussed design details after the project meeting. ITEM CLOSED
- 013-002 Chris would like any sub to call when they plan to bring material to the jobsite.
- 013-003 Knutson will verify all pile layouts are correct.
- 013-004 Chris would like the rebar shops for the grade beam.
- 013-005 Met-Con will remove forms from Knutson's area today.
- 013-006 Justin was wondering about the status of the architectural precast on the West Side.
-Knutson informs Justin that the submittal will be submitted separate of the structural precast.
- 013-007 I&S will double check Knutson's layout points.

Cc:	Company Name	Contact Name	Copies	Notes
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These minutes represent our understanding of the discussions that took place during the meeting. If your understanding of these items differs from ours, or if you have additions or corrections to any of the listed items, please submit these to Derek O'Connor within three calendar days of the meeting date.