

February 22, 2016

«OWNER»
«ADDRESS»
«CITY»

RE: Southview Heights II Annexation

10 Civic Center Plaza
PO Box 3368
Mankato, Minnesota 56002-3368

Phone: 507/387-8600
Fax: 507/387-8480
<http://www.mankatomn.gov>



Dear Property Owner,

The City of Mankato has taken bids for the improvements of Southview Heights II. The low bidder was WW Blacktopping with a bid of \$1,942,189.70. This is in line with the estimated cost for the project, which was \$1,880,279.30. The next step is for a petition from the property owners for annexation of the subdivision from Mankato Township to the City of Mankato. Included at the end of this letter is the petition municipal utility services and for annexation.

The contractor has expressed interest in beginning the project as soon as the weather allows. In order to facilitate that start date, staff is requesting that the petition for annexation be returned by March 11, 2016. A return envelope has been included for this purpose. Members of the Southview Heights II board will be contacting property owners that have not returned a petition at that time. This will allow adequate time for petitions to be returned to the City and for the project to be awarded at the March 28, 2016 City Council Meeting. In order for the project to be awarded more than 66 percent of the property owners must petition for municipal utility services and annexation. The petition requires at least one signature from a deed holder for the property listed. If the acreage of the property is unknown staff can provide that information.

At this time it is the intent of the City of Mankato to maintain the proposed assessment rate of \$29,297.81. Staff will be working closely with the contractor to explore any additional cost savings and value engineering opportunities as construction progresses in an effort to provide additional cost savings on the project. Included in this cost are new sanitary sewer and water mains, select storm drain improvements, a new road section, restoration of disturbed areas, temporary transportation and new sanitary sewer and water services to the property line. The connection of sanitary sewer from the property line to the house, decommissioning of the septic system and installation of new water meters will be the responsibility of the homeowner. The work performed on private property can be financed by adding it to your assessment. Please contact staff with any specific questions.

Prior to the start of construction a meeting will be held at the Intergovernmental Center with the contractor's superintendent and city staff to discuss the particulars of the project, especially access to homes and for emergency vehicles. Engineering staff is closely coordinating access with Public Safety staff and the Contractor to minimize access issues and inconveniences. Residents who have questions, special needs, or suggestions are encouraged to contact city staff, as we will do our best to resolve all issues in a timely fashion.

The contractor has tentatively proposed to start the project at the west end of Capri Drive and work towards Stoltzman Road. It is anticipated that this will minimize the disruption and provide the greatest

amount of access for the residents. The schedule for the overall construction activities will be presented at the informational meeting and posted on the project website, www.mankatoconstruction.com. Weekly, or as needed, updates will be posted to the website as well to provide updates on progress of the project.

Please take the time to fill out your petition for annexation and return it in the provided envelope by March 11, 2016. If you have any questions or suggestions regarding this project please don't hesitate to contact one of the staff members listed below. We are looking forward to a successful project and welcoming the neighborhood to Mankato.

Project Engineer – Michael McCarty: 507-387-8643; mmccarty@mankatomn.gov
Project Representative - Luke Pederson: 507-995-7204; lpedesron@mankatomn.gov
Project Operations - Jim Tatge: 507-387-8504; jtatge@mankatomn.gov

Sincerely,
City of Mankato

Michael J McCarty, PE
Senior Civil Engineer

Enc.

COUNTY OF BLUE EARTH
STATE OF MINNESOTA

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY
COUNCIL OF MANKATO, MINNESOTA;

BOARD OF SUPERVISORS, MANKATO TOWNSHIP

RE: PETITION FOR ANNEXATION TO THE CITY OF MANKATO AND FOR THE
EXTENSION OF MUNICIPAL SERVICES

The petitioner for municipal services and annexation hereby states:

«PIN»
«OWNER»
«Actual_Address»

- A. That the property is unincorporated and is not included within any other municipality.
- B. The total area is approximately _____ acres.
- C. That the reason for annexation is that the area wishes to be served by municipal services.
- D. The current estimated population of persons residing on the property _____.

Petitioner hereby requests that pursuant to M.S. 414.0325, said property be annexed to and included within the City of Mankato.

Dated this _____ day of _____, 2016

Signature